Monday 13 Nov. 2000 - Sunday 19 Nov. 2000

# Sailing Instructions

Hayama Marina Yacht Club

# ABBREVIATIONS, APPENDICES and RULES

1.1. Abbreviations and appendices

Notice of Race
Sailing Instructions
SI
Racing Rules of Sailing
Organizing Authority
OA
Race Committee
RC
International Jury
NoR
SI
RRS
CRS
COMMITTER
SI
RRS
COM

Hayama Marina Yacht Club HMYC
International Sailing Federation ISAF

Appendix A List of eligible skippers and pairing lists / knock out tables

Appendix B Event format and schedule of races

Appendix C Handling the boats

Appendix D Equipment list

Appendix E The racing area

- 1.2. The event shall be governed by:
  - (a) the current RRS, including Appendix C9,
  - (b) the NoR, including amendments,
  - (c) the SI, including amendments.

When there is conflict the SI shall prevail over the NoR.

- 1.3. The event is classified as Category C but as restricted by the NoR. Approval of ISAF has been obtained.
- 1.4. Add to RRS 42: "The use of the shrouds (including any inner shrouds) above the lower bottle screw (turnbuckle) to facilitate tacking or gybing, or to aid the projection of a crew member outboard is prohibited."
- 1.5. An IJ will be appointed in accordance with RRS Appendix Q and the right of appeal will be denied in accordance with RRS 70.4.
- 1.6. RRS C6.3(b) shall not apply for an infringement of rule 14 resulting in damage. The penalty for breaking rule 14 when damage results will be at the discretion of the IJ and may include exclusion from further races in the event.

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- 1.7. Boats shall always be sailed in accordance with SI Appendix C, "Handling the Boats", including practice sailing and sponsor races.
- 1.8. Amending RRS C5.2 and C9. When the umpires display a Red flag with, or soon after a penalty flag, the penalised boat shall take a penalty as required by RRS C9 but is not permitted to delay taking the penalty. A 'red flag' penalty shall not cancel a delayed penalty that has yet to be taken.

### 1.9. Amend RRS C5 as follows:

In the title delete "Between boats in the same match" and in C5.1 delete "the other boat in her match".

1.10. Delete RRS C13 and replace with:

#### C13 TIES

C13.1 When competitors are tied, C13.2 or C13.3 shall be applied first.

### C13.2 Round Robin Series

Ties between two or more competitors in a round robin series shall be broken by the following methods, in order, until the tie is broken. When the tie is partially broken, paragraphs (a) to (c) shall be re-applied to the remaining ties. The tie shall be decided in favour of the competitor who:

- (a) has the most points in the matches between the tied competitors.
- (b) has the most points against the competitor (excluding tied competitors) placed highest in the round robin series or, if necessary, second highest, and so on until the tie is broken. When the tie is partially broken rule C13.2(a) shall be re-applied to the competitors still tied.
- (c) has the highest place in the most recent completed round robin.

# C13.3 Knock-out Series

Ties (including 0-0) between two competitors in a knock out series shall be broken by the following methods, in order, until the tie is broken. The competitor who:

(a) has the highest place in a round robin series, applying rule

#### Sailing Instructions

C13.2 if necessary.

(b) has won the most recent match in the event between the tied competitors.

### C13.4 When C13.3 or C13.2 do not resolve the tie:

- (a) If the tie needs to be resolved for a later stage of the event (or another event for which the event is a direct qualifier), the tie shall be broken by a sail off when practical. When the RC decide a sail off is not practical the tie shall be broken by a draw.
- (b) To decide the winner of an event, or the overall position between competitors eliminated in one round of a knock out series, a sail off may be used (but not a draw).
- (c) When a tie is not broken any monetary prizes or ranking points for tied places shall be added together and divided equally among the tied competitors.

### 2.ENTRIES and ELIGIBILITY

- 2.1. Only skippers invited by the OA are eligible for the event. The skippers are listed in SI Appendix A.
- 2.2. To remain eligible the entire crew shall complete registration and complete crew weighing, all between 13:00 and 18:00 on Monday 13 Nov. unless extended by the OA.
- 2.3. The limit of liability of each skipper for each incident is 100,000 YEN. The OA may make deduction from the prize money for that skipper. In this case the skipper will be notified of any deductions as soon as possible.
- 2.4. After the warning signal for a match the registered skipper shall not leave the helm, except in an emergency.
- 2.5. When a registered skipper is unable to continue in the event, the IJ may authorise an original crew member to substitute.
- 2.6. When a registered crew member is unable to continue in the event, the IJ may authorise a substitute, a temporary substitute or other

adjustment.

### 3.COMMUNICATIONS WITH COMPETITORS

- 3.1. The Official Notice board will be located near the Race office.
- 3.2. Signals ashore will be displayed from the flag staff near the harbor office (yellow house).
- 3.3. Skippers shall attend the first briefing which will be at 17:00 on Tuesday 14 Nov. in the HMYC club room unless excused by the OA.
- 3.4. The first meeting with the umpires will follow the first briefing in the HMYC club room.
- 3.5. A daily morning meeting will start at 9:00 Tuesday 14 and at 8:00 from Wednesday 15 through Sunday 19 Nov. in the room on the second floor at the harbor office.
- 3.6. A meeting for semi finals will start as soon as possible after the last race of the day at Friday 17 Nov. in the room on the second floor at the harbor office.
- 3.7. Skippers shall attend a press conference at yacht yard on Saturday 18 and Sunday 19 Nov., starting as soon as possible after the last race of the day.

# 4.AMENDMENTS TO SAILING INSTRUCTIONS (amends RRS 88.2)

- 4.1. Amendments to the SI made ashore will be posted on the Official Notice board at least 1 hour before the start of any race affected and will be signed by the RC and the IJ representatives.
- 4.2. Flag L over the numeral pennant of the most recent amendment will be displayed each day from the shore flag staff until the boats have departed for the race course. This flag will not be displayed between 18:00 8:00.

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4.3. Amendments made afloat will be signalled by the display of Code flag 3rd substitute from the RC boat accompanied by three sound signals. These may be communicated by an umpire either orally or in writing.

# **5.BOATS AND SAILS**

- 5.1.
- (a) The event will be sailed in BENETEAU FIRST 31.7.
- (b) The sails to be used will be allocated by the RC.
- 5.2. The sail combination to be used will be signalled from the RC boat with or before the attention signal. The signals shall have the following meanings:

Signal	Sail Combination to be used					
Code flag	Main	Spinnaker				
Α	Full	Genoa	Yes			
В	Full	Jib	Yes			
С	One reef	Jib	Yes			
D	One reef	Jib	No			

- 5.3. Other restrictions or instructions may be given to the boats orally by an umpire. Flag 3rd substitute is not required.
- 5.4. The RC will decide which boats are to be used for each round and when they decide that any boat should not be used, the skipper assigned that boat will be given the temporary use of another boat.

# 6.IDENTIFICATION and ASSIGNMENT OF BOATS

- 6.1. Boats will be identified by number.
- 6.2. The mainsails shall display letters as provided by the OA.
- 6.3. Boats will be drawn at the first briefing, at the daily morning meeting or the press conference as decided by the RC.

# 7.CREW MEMBERS, NUMBER and WEIGHT

- 7.1. The total number of crew (including the skipper) shall be 4, excluding persons placed on board by the RC. All registered crew shall sail all races.
- 7.2. The total weight of the crew, including the skipper, dressed in at least shorts and shirts shall not exceed 350 kg, determined at the time of registration or such time as required by the RC.

### 8.EVENT FORMAT AND STARTING SCHEDULES

- 8.1. The event format and match pairing lists are detailed in SI Appendix A and B. The matches to be sailed in a flight will be displayed in order of starting on the RC boat.
- 8.2.
- (a) In a knock-out series between two skippers they shall alternate assigned ends for each match. Unless designated in the pairing list, the initial assigned ends shall be determined by a draw. (Amends RRS C4.1)
- (b) When a knock-out series between two boats has been decided, further matches between these two shall not be sailed.
- (c) Crews will exchange boats after odd matches of each series.
- 8.3. The racing days are scheduled as Wednesday 15 to Sunday 19 Nov.
- 8.4. The latest time for an 'attention' signal on the last day of racing will be 14:20, on the other days it will be 15:20.
- 8.5. The number of matches to be sailed each day will be determined by the RC.
- 8.6.
- (a) The RC may terminate any round or the event when, in its opinion, it is impractical to attempt to hold the remainder of matches under the existing conditions or in the remaining time scheduled. Early rounds may be terminated in favour of later rounds.

- (b) Add to RRS C12.5: When a knock out series is terminated it shall be decided in favour of the competitor with the highest score.
- (c) When the first round robin is terminated before completion the highest score (see C13.4(a)) shall be determined as the average points scored per match sailed by each competitor, unless one or more competitor has completed less than one third of the scheduled matches when the entire round robin shall be disregarded and if necessary the event declared void.
- 8.7. The intended time of the first attention signal each day is 9:20.
- 8.8. Each subsequent flight will be started as soon as practicable after the previous flight.
- 8.9. When a match cannot start at its intended time, the signals and starts of the following matches will remain as originally scheduled, leaving a blank start for the pair not starting. No starting sequence flags will be displayed for a blank start.
- 8.10. When, in a knock out series, a winner of a particular series has been determined, subsequent starts shall be brought forward to eliminate blank starts. Competitors will be so advised orally by an umpire.

### 9.RACING AREA

The racing area will be off Hayama Marina, Hayama Kanagawa Japan. See details in SI Appendix E.

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### 10.COURSE

10.1.

(a) Course Configuration (not to scale)

Mark W o

Mark L o

Start/Finish Line o-----o

(b) Course signals and course to be sailed.

Course signals will be displayed from the RC boat bow at or before the warning signal.

Marks W and L shall be rounded to Starboard.

Signal Course

Numeral 1 Start-W-Finish

Numeral 2 Start - W - L - W - Finish

Numeral 3 Start - W - L - W - L - W - Finish

Numeral 4 Start - W - L - W - L - W - Finish

(c) Description of Marks

The RC boat will be identified by displaying HMYC flag or RC flag.

The starting/finishing line marks will be yellow tetrahedrons.

Mark W will be yellow or red tetrahedron.

Mark L will be red tetrahedron.

Mark W to be used will be notified by flag which is coloured yellow or red. It will be displayed from the RC boat at or before the first warning signal of each flight.

### 10.2. Starting/Finishing Line

- (a) The starting/finishing line will be a straight line between the course side of two starting/finishing line marks.
- (b) A buoy may be attached to the RC boat anchor line just below keel depth. Boats shall not pass between this buoy and the RC boat at any time. This buoy is part of the RC boat ground tackle.

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### 10.3. Abandonment and Shortening

- (a) RRS 32 is deleted and replaced with: "After the starting signal the RC may abandon or shorten any match for any reason."
- (b) When code flag "S" is displayed from the RC boat in the vicinity of mark W accompanied by two sound signals a boat shall finish at the original start/finish line after rounding the mark W [amends RRS Race Signals].
- (c) When a shortening the course after starting only affect some matches these shall be designated by the appropriate numeral pennant.

### 11.BREAKDOWN and TIME FOR REPAIRS

- 11.1. Before the attention signal of a flight or within two minutes of finishing, whichever is later, a boat may display "green and white stripe" flag to signal breakdown or damage to the boat, her sails or injury to her crew and to request a delay to the next start. She shall sail as soon as possible to close to leeward of the RC boat and remain there, unless otherwise directed.
- 11.2. The time allowed for repairs shall be at the discretion of the RC.
- 11.3. After the attention signal of a flight, a match will not be postponed or abandoned due to breakdowns or the display of a breakdown signal, unless the breakdown flag was displayed as required by SI 11.1.
- 11.4. Failure to effect repairs in the time allowed, or breakdowns after the attention signal which are not caused by another vessel required to keep clear, shall not be grounds for redress [amends RRS 62].

# 12.STARTING PROCEDURE

12.1. The next flight number will be displayed on the RC boat.

# 13.INDIVIDUAL RECALLS (Add to RRS C3.2)

When, after her starting signal, a boat sails on the course side of the

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starting line or its extensions, without having started correctly, the appropriate Blue/Yellow flag will be displayed on the RC boat until she wholly returns to the pre-start side of the line or until two minutes after her starting signal.

# 14.CHANGE OF COURSE

- 14.1. Changes to the course will be made by setting a replacement mark W. Yellow mark will be replaced with red mark and red mark will be replaced with yellow mark.
- 14.2. Change of Course Signals (Amends RRS 33 and Race Signals)
  - (a) Flag C and a coloured flag or placard means: The windward mark has been replaced by a mark the same colour as the flag.
  - (b) When a change of course after starting only affects some matches these shall be designated by the appropriate numeral pennant.

# 14.3. Signalling vessel

- (a) When a change of course is made for the first leg, the signal shall be displayed from the RC boat with the preparatory signal for each match affected. The preparatory signal shall be followed by a series of repetitive sound signals.
- (b) When a change of course is signalled after the first leg it shall be displayed from a boat in the vicinity of mark L.

### 15.TIME LIMIT

- (a) A boat that does not start within 3 minutes after her starting signal will be scored DNS, without protest. [Amends RRS A1.1]
- (b) A boat that does not finish within 5 minutes after her opponent has completed the course and finished will be scored DNF, without protest. [Amends RRS 35 and A1.1]

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# 16. (spare)

### 17.MEDIA, IMAGES and SOUND

The OA may require media personnel and equipment (or dummies) to be carried on board at any time and may require competitors to be available for interviews.

- (a) The position of these personnel and equipment will be determined by the RC and may be advised orally.
- (b) The OA shall have the right to use any images and sound recorded during the event free of charge.

# 18.PRIZES

The principal prize for first place will be the trophy of the Nippon Cup 2000.

(a)	First prize -	2,000,000YEN
	Second prize -	1,200,000YEN
	Third prize -	900,000YEN
	Fourth prize -	800,000YEN
	Fifth prize -	700,000YEN
	Sixth prize -	600,000YEN
	Seventh prize -	500,000YEN
	Eighth prize -	300,000YEN

(b) These prizes have been approved by the national authority in accordance with RRS K3.2(b).

# 19.CODE of CONDUCT

- (a) Competitors shall comply with any reasonable request from any official, including attendance at official functions, cooperation with event sponsors and shall not behave so as to bring the event into disrepute.
- (b) Competitors shall handle the boats and equipment with proper care and seamanship and in accordance with SI Appendix C.
- (c) The penalty for infringement on this SI is at the discretion of the IJ and may include exclusion from further participation in the event, the withdrawal of any prize money or the withholding of deposits.

# 20.DISCLAIMER

All those taking any part in the event do so at their own risk. The OA, the co-OA, sponsors, their associates and appointees accept no responsibility for any loss, damage, injury or inconvenience incurred, howsoever caused.

# SI APPENDIX A - LIST OF ELIGIBLE SKIPPERS and PAIRING LISTS/KNOCK OUT TABLE

Sten MOHR (SM) DEN James SPITHILL (JS) AUS
Magnus HOLMBERG (MH) SWE Tomislav BASIC (TB) CRO
Peter GILMOUR (PG) AUS Francesco de ANGELIS (FD) ITA

Luc PILLOT (LP) FRA Representative of Japan (JA)

# Round Robin 1

Flight No.		Match No.										
	1			2			3			4		
1	F	-	С	D	-	Ε	G	-	В	Н	-	Α
2	F	-	D	В	-	Н	Е	-	С	G	-	Α
3	Е	-	В	C	-	Н	Α	-	F	Δ	-	G
4	Α	-	Ε	G	-	С	Ι	-	D	В	-	F
5	D	-	Α	F	-	G	Е	-	Н	O	-	В
6	G	-	Е	Н	-	F	В	-	D	Α	-	С
7	Н	-	G	Α	-	В	С	-	D	L	-	E

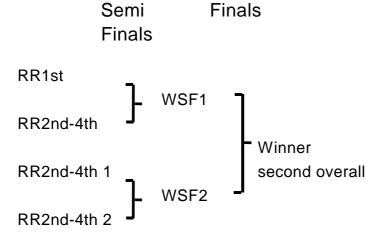
# Round Robin 2

Flight		Match No.										
No.												
	1			2			3			4		
1	С	-	F	Е	-	D	В	-	G	Α	-	Н
2	D	-	F	Н	-	В	С	-	Ε	Α	-	G
3	В	-	Ε	Ι	-	С	F	-	Α	G	-	D
4	Ε	-	Α	С	-	G	D	-	Н	F	-	В
5	Α	-	D	G	-	F	Ι	-	Ε	В	-	С
6	Е	-	G	F	-	Н	D	-	В	С	-	Α
7	G	-	Н	В	-	Α	D	-	С	Е	-	F

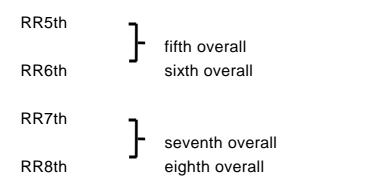
A,B,...to be replaced by SM,MH,...at first briefing.

# Knock-Out Series - Semi Finals and Finals

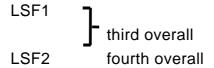
After Round Robin Finishing Position



# Seventh to Tenth Places



# Third/Fourth Place Finals



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# Fifth to Eighth Places, Semi Finals

Flight	Match						
	1	2	3	4			
1	RR7th - RR8th	RR5th - RR6th	RR2nd RR2nd	RR1st RR2nd			
			-4th 1 -4th 2	-4th			
2	RR8th - RR7th	RR6th - RR5th	RR2nd - RR2nd	RR2nd - RR1st			
			-4th 2 -4th 1	-4th			
3	RR7th - RR8th	RR5th - RR6th	RR2nd RR2nd	RR1st RR2nd			
			-4th 1 -4th 2	-4th			
4	RR8th - RR7th	RR6th - RR5th	RR2nd - RR2nd	RR2nd - RR1st			
			-4th 2 -4th 1	-4th			
5	RR7th - RR8th	RR5th - RR6th	RR2nd RR2nd	RR1st RR2nd			
			-4th 1 -4th 2	-4th			

# Third/Fourth Place Finals, Finals

Flight	Match					
		1			2	
1	LSF1	-	LSF2	WSF1	-	WSF2
2	LSF2	-	LSF1	WSF2	-	WSF1
3	LSF1	-	LSF2	WSF1	-	WSF2
4				WSF2	-	WSF1
5				WSF1	-	WSF2

# SI APPENDIX B - EVENT FORMAT and SCHEDULE OF RACES

### **EVENT FORMAT**

# 1.First Round - Round Robins

- (a) All skippers will sail a Double Round Robin each skipper sails each other skipper twice.
- (b) The four highest scoring skippers shall qualify for the next round.

### 2.Semi Finals

- (a) The skipper finishing first in the qualifying round robin(s) shall select his opponent when requested by the RC to do so. The remaining two skippers shall race each other.
- (b) The first skipper to score at least three points in each pair shall proceed to the next round.

### 3.Finals

- (a) Skippers will be paired in accordance with the attached table.
- (b) The first skipper to score at least three points shall be the winner.

# 4. Fifth to Eighth Places

- (a) The skippers ranked fifth to eighth in first round will be paired in accordance with the attached table.
- (b) The first skipper to score three points in fifth and sixth pair shall be awarded seventh place, the other eighth place.
- (c) The first skipper to score three points in seventh and eighth pair shall be awarded ninth place, the other tenth place.

### 5. Third/Fourth Place Finals

- (a) Skippers will be paired in accordance with the attached table.
- (b) The first skipper to score two points shall be awarded third place, the other fourth place.

# SCHEDULE OF RACES

SCHEDULE OF	NACES	
Mon 13 Nov.	13:00 13:00-18:00	Race office opens Registration, Crew weighing
Tue 14 Nov.		Daily morning meeting Practice and Sponsors race First briefing, First meeting with umpires
Wed 15 Nov.	8:00- 9:30- 19:00-	Daily morning meeting Round Robin Welcome party
Thu 16 Nov.	8:00- 9:30-	Daily morning meeting Round Robin
Fri 17 Nov.	8:00- 9:30-	Daily morning meeting Round Robin Meeting for semi finals (after the last race of the day)
Sat 18 Nov.	8:00- 9:30-	Daily morning meeting Semi Finals Fifth to Eighth Places
Sun 19 Nov.	8:00- 9:30-	Daily morning meeting Finals Third/Fourth Place Finals Award ceremony (after the last race)

### SLAPPENDIX C - HANDLING THE BOATS

### 1.GENERAL

While all reasonable steps are taken to equalise the boats variations will not be grounds for redress. (Amends RRS 62).

### 2.PROHIBITED ITEMS and ACTIONS

Except in an emergency or in order to prevent damage or injury, or when directed by an umpire otherwise, the following are prohibited:

- 2.1. Any additions, omissions or alterations to the equipment supplied.
- 2.2. The use of any equipment for a purpose other than that intended.
- 2.3. The replacement of any equipment without the sanction of the RC.
- 2.4. Sailing the boat in a manner that it is reasonable to predict that significant further damage would result.
- 2.5. Moving equipment from its normal stowage position except when being used.
- 2.6. Boarding a boat without prior permission.
- 2.7. Taking a boat from its berth or mooring without having permission from the RC, or, on race days, while "AP" is displayed ashore.
- 2.8. Hauling out a boat or cleaning surfaces below the waterline.
- 2.9. Using a flattener as a reef.
- 2.10. Attaching lines to the fabric of spinnakers.
- 2.11. Perforating sails, even to attach tell tales.
- 2.12. Radio transmission (including mobile telephones, except to report damage or in response to a request from the RC).
- 2.13. Adjusting or altering the tension of standing rigging, excluding the backstay.

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- 2.14. Using a winch to adjust the mainsheet, backstay or vang.
- 2.15. Using a reef line as an outhaul.
- 2.16. Cross winching foresail sheets, and using the secondary winch (smaller one) for foresail sheets, except primary winch is broken.
- 2.17. Omitting any headsail car or turning block before sheeting onto a winch.
- 2.18. The use of electronic instruments other than compass and watches.
- 2.19. Using the spinnaker pole to wing out the foresail.
- 2.20. Marking directly on the hull or deck with permanent ink.
- 2.21. Opening bow hatch while racing.
- 2.22. Furling the head sail either fully or partially except that the head sail may be fully furled when a boat is on a downwind leg of the course or not racing.

# 3.PERMITTED ITEMS and ACTIONS

The following are permitted:

- 3.1. Taking a bag on board containing:
  - (a) basic hand tools
  - (b) adhesive tape
  - (c) line (elastic or otherwise of 4 mm diameter or less)
  - (d) marking pens
  - (e) tell tale material
  - (f) hand held compass
  - (g) shackles and clevice pins
  - (h) velcro tape
- 3.2. Using the contents of the bag to:
  - (a) prevent fouling of lines, sails and sheets
  - (b) attach tell tales
  - (c) prevent sails being damaged or falling overboard
  - (d) mark control settings

# (e) make minor repairs

### 4.MANDATORY ITEMS and ACTIONS

The following are mandatory:

- 4.1. The completion of a written damage report before leaving a boat and submitting it to the RC, even if no damage or loss is recorded. Reports shall include any evidence of matters which could cause damage or disadvantage to the boat in future matches.
- 4.2. At the end of each sailing day:
- (a) folding, bagging and placement of the sails as directed
- (b) leaving the boat in the same state of cleanliness as when first boarded that day.
- 4.3. At the end of the final day for a particular boat, cleaning the boat (cabin and decks), removing all trash and removing all tape and marks.
- 4.4. Any request to alter, in any way, the equipment on a boat shall be in writing and worded to permit a yes/no answer.
- 4.5. Complying with any regulations, including speed restrictions and navigation marks, while leaving or returning to the berth or mooring.
- 4.6. Leaving the engine gear lever in the reverse position while racing.
- 4.7. Leaving the mooring lines on the pontoon, and taking the fenders on board when the boat leaves the pontoon.
- 4.8. Infringement of items 4.2 and 4.3 will be considered as damage and the cost of rectification will be deducted from the prize money.

# SI APPENDIX D - EQUIPMENT LIST

The following non-fixed items, provided by the OA, are to be carried on board at all times in their designated place while sailing. Any loss shall be reported on the daily damage report.

# SAILS and SAILING EQUIPMENT

Mainsail and set of battens

Small headsail

Large headsail

Spinnaker

Two winch handles

One spinnaker pole

Two spinnaker sheets

Two headsail sheets

Tiller extension

Genoa cars

### SAFETY GEAR

Life jackets for each crew member

Bucket and lanyard

Bilge pump

### **TOOLS**

Any supplied tools

Lanyard(2m)

Shock cord(2m)

Heavy duty tape

Vinyl tape

Marking pen

### **GROUND TACKLE**

Anchor and chain

Anchor line

# MOORING LINES and FENDERS

Two fenders

### **GALLEY EQUIPMENT**

Lunch box
As provided by the organisers

FUEL and WATER
As provided by the organisers

# SI APPENDIX E THE RACING AREA

